



JUNIOR LEAGUE OF OKLAHOMA CITY

Sponsorship Packet 2012-2013

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Please return to:

JLOC Headquarters by 4:00 p.m., **February 17, 2012**
Attention Jennifer Harrison, Provisional Admissions/Training Committee Chairman
1001 N.W. Grand Blvd., Oklahoma City, OK 73118
Fax (405) 843-0994

with the following:

1. Copy of a birth date confirmation document for Prospective Provisional (ex: Driver's License, Birth Certificate, or Passport).
2. Completed Sponsor Form and Agreement (page 2).
3. Completed Provisional Biography (page 5).
4. If you are sponsoring a Prospective Provisional who will immediately transfer to another League for her provisional year, please include a check for \$35 made to JLOC. This is an AJLI Transfer Fee. Non-resident forms due January 13.

IMPORTANT DATES

Please use this information to be informed and supportive to your Prospective Provisional during this busy spring. Often a Provisional's attitude and experience will mirror her sponsor's level of interest and commitment. We encourage any questions or suggestions, and we thank you for your interest in continuing the legacy of the Junior League of Oklahoma City.

Thank you! Jennifer Harrison, 2012-2013 P.A.T. Chair

**January 1, 2012
through
February 8, 2012**

The Lead Sponsor must review the sponsor requirements online at www.jloc.org and attest that they have read and agree to abide by the terms and conditions of the sponsor requirements form. If a Lead Sponsor is unable to access such form online, please contact Jennifer Harrison, P.A.T. Chairman, to make other arrangements for reviewing the requirements.

**Friday, February 17, 2012
By 4:00 pm**

COMPLETED Sponsor Forms/Agreements (including Provisional Biography) with a copy of a birth date confirmation document (ex: driver's license/photo id/passport) due to P.A.T. Chairman's Box – Attn: Jennifer Harrison. Eligibility of Sponsors and Prospective Provisionals verified. You will be notified by March 16, 2012 of any problems.

**Wednesday, March 21, 2012
11:00 am – 1:00 pm
JLOC Headquarters**

Invitations and packets to be picked up and delivered to Prospective Provisional that afternoon. **Please deliver to your Provisionals no later than March 28!!** *Sponsors who fail to pick up the invitation during that time will be considered to have declined the invitation on behalf of the Prospective Provisional, unless previous arrangements have been made with Jennifer Harrison.*

**Thursday, April 12, 2012
6:30 – 8:00 pm
JLOC Headquarters**

Welcome Celebration for Prospective Provisionals. Come and go! **One** Sponsor and Prospective Provisional invited to attend. If you cannot attend with your Provisional, please make every effort to find a member to accompany her to this event.

**Wednesday, April 25, 2012
6:30 – 8:30 pm
Location TBA**

Provisional Orientation. (Prospective Provisional only)

**Saturday, April 28, 2012
JLOC Headquarters**

Provisional "one-on-one" interviews as scheduled at provisional orientation. Provisional Acceptance Letter, Contract, Dues and Fees due to Jennifer Harrison, P.A.T. Chairman at this time.

**Tuesday, May 8, 2012
7:00 pm
Location TBA**

May General Meeting Sponsor to attend with Provisional. Provisionals are not required to attend, but we recommend you attend.

SPONSOR GUIDELINES

Each Prospective Provisional for 2012-2013 shall be sponsored by two (2) eligible members in good standing with JLOC, one (1) of whom must be an Active member. A member may sponsor two resident and one non-resident Prospective Provisionals per year.

An Active Sponsor must:

1. Have attended a minimum of four (4) General Meetings from September 2011 through March 2012, or three (3) General Meetings from September 2011 through March 2012 and one (1) Training course from September 2011 through March 2012.
2. Be in good standing on June 1, 2012.

A Sustaining Sponsor must:

1. Be in good standing on June 1, 2012.

The Lead Sponsor of the Sponsoring Team must review sponsor requirements online and attest that they have read and agree to abide by the terms and conditions of the sponsor requirements form. Such sponsor requirements form can be found at www.JLOC.org or you can contact Jennifer Harrison, P.A.T. Chair at 405-974-0424.

All Sponsor Forms and Agreements, along with a copy of a birth date confirmation document for the Prospective Provisional (ex: Driver's License, Birth Certificate, or Passport) are to be turned in at time of workshop or to Jennifer Harrison, P.A.T. Chair's Mailbox at JLOC Headquarters no later than **4:00 p.m. on Wednesday, February 17, 2012**. Non-Resident Forms are to be turned in by **Friday, January 13, 2012 by 4:00 p.m.** (earlier if possible). If you are sponsoring a Prospective Provisional who will immediately transfer to another League for her provisional year, please include a check for \$35 made to JLOC. This is an AJLI Transfer Fee.

Following approval of Prospective Members at the March Board of Directors Meeting, invitations are extended. **Provisional invitations are to be picked up, by a member of the sponsoring team, at JLOC Headquarters between 11:00 a.m. and 1:00 p.m. on Wednesday, March 21, 2012.**

Duties of a Sponsor

Your commitment to be a sponsor means that you will take on the responsibility of mentoring your Provisional through her 1st year in the League. You are critical in making her comfortable within the League at the beginning of her commitment.

Below are a few suggestions we ask you to consider to make your Provisional's first year a success:

- I will contact the other members of the sponsoring team and tell them my Provisional's name.
- I will make sure that my Provisional receives and understands the Provisional requirements.
- I or another member of the sponsoring team will attend the Welcome Celebration and May General Meeting with our Prospective Provisional.
- I will attempt to contact my Provisional once a month to check up on how she is doing and see that she is happy and enjoying her League experience.

Other ways in which I can help my Provisional to understand the Junior League:

- I can drive her by the Remarkable Shop, show her around and introduce her to the staff.
- I can drive her by Headquarters, show her around and introduce her to Linda.
- I can share my Blackbook with her to show her how the League is structured.
- I can call her after the Orientation meeting in April to see if she has any questions.
- I can give her the names, phone numbers, and addresses of her other sponsors.
- I can work with her at Mistletoe Market
- I can work a shift with her at the Remarkable Shop and donate the hours toward her RS Hour Quota.
- I can lead her through the website.

If you have any questions concerning sponsorship of a Prospective Provisional, please call Jennifer Harrison, 2012-2013 P.A.T. Chairman at 405-974-0424 or via email at jharrison59@cox.net.

Please be advised that the Provisional Admissions and Training Committee will have to disqualify your Prospective Provisional Member if the required dates are not complied with and forms not submitted according to League requirements. Thank You.

Provisional Commitment Overview



JUNIOR LEAGUE OF
OKLAHOMA CITY

Mission:

The Junior League of Oklahoma City, Oklahoma, Inc. is an organization of women committed to promoting volunteerism, developing the potential of women and to improving the community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

Vision:

The JLOC will EMPOWER volunteers to IMPACT our community and ENRICH lives.

Volunteer Time Requirements:

- Attend General Meetings (monthly, September – May) 9 meetings total, approx 90 minutes each
- Attend Provisional Course Meetings (bi-monthly, June – May) 5 meetings total, approx 1 hour each
- Serve on Two Committees
 - Provisional Class Committee – meeting times depend on committee
 - JLOC Committee - meeting times depend on committee
- Work Remarkable Shop shifts (June 2012– May 2013) two, 3 hour shifts per month, total of 72 hours which includes one turn stock shift in Spring or Fall)
- Work Mistletoe Market shift (4 hours in late October)

Financial Requirements:

Resident:

Provisional Dues:	\$119 (<i>due by April 28, 2012</i>)
Course Dues:	\$55 (<i>due by April 28, 2012</i>)
Mistletoe Market Tickets:	\$30 (<i>due in October 2012</i>)
Remarkable Shop Quota:	\$125 value donation of clothing/goods (<i>due in August 2012</i>)

Non-Resident:

AJLI Fee:	\$35 (<i>due with Sponsorship Form 1/12/12 or earlier</i>)
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Noteworthy Dates:

Wednesday, March 21 11:00 am – 1:00 pm

Provisional Welcome Packets are distributed (JLOC Headquarters)

Your sponsor will bring this to you!

Thursday, April 12 6:30 pm – 8:00 pm

Welcome Celebration (JLOC Headquarters)

Please come with your sponsor!

Wednesday, April 25 6:30 pm – 8:30 pm

Provisional Orientation (location T.B.A.)

(Please bring planner/calendar)

This is a critical meeting. Please call Jennifer Harrison (974-0424) if you cannot attend!

Fair Warning: We will be taking your photo! ☺

Saturday, April 28 9:00 am – 12:00 pm

Provisional Interviews (JLOC Headquarters) – scheduled at Orientation

Deadline for Provisional acceptance letter, paperwork and dues

Tuesday, May 8 7:00 pm

General Meeting (location T.B.A.)

This is not mandatory, but we'd love to see you there!

Provisional Biography

Dear Prospective Provisional:

*We'd like to know more about you so we can better anticipate your needs and match you with the right advisor!
Please complete this form and give it back to your sponsor so she can return it with your sponsor forms.*

Thanks! Jennifer Harrison, 2012-2013 P.A.T. Chair

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Name (as you'd like it on a name badge): _____

Age: _____ Marital Status: _____ Do you have children? _____

If so, what name(s) and age(s): _____

Hometown: _____

If you're not from the Oklahoma City area, how long have you lived here? _____

Occupation: _____ Full or Part-time: _____

Place of Employment: _____

Husband's Name: _____

Husband's Occupation: _____

Interests and Hobbies: _____

Volunteer Experience: _____

What is your favorite:
restaurant _____ sports team _____

movie or TV show _____ book _____

type of music _____ guilty pleasure _____

What 3 or 4 words best describe you/your personality: _____

Why are you considering joining the League – what's the biggest appeal to you: _____

Is there anything else you'd like us to know about you: _____